















RISK ASSESSMENT FOR:													
Grassroots Football Activities during COVID 19 outbreak. During this evolving situation please monitor and follow government guidance given in the web links provided		Madeley White Star FC Limited, are a Community Amateur Sports Club registered in England, Company Number 12225963, limited by guarantee without share capital, Registered Office 36 Cloverdale Road, Newcastle under Lyme, Staffordshire, ST5 9LE				      							
Location:		Manor Road, Madeley, CW3 9PS				Author:		Charlotte Bailey		Position:		COVID 19 Office	
Activity:		Competitive Training sessions and Match Play at Manor Road, Madeley. Season 2020-21.				Review Date:		31th July 2020		Next Review Date:		26th January 2021	
Hazard	Consequences	Activity affected	Initial Risk (Pre Measures)			Control Measures	Further Action Required	Residual Risk (Post Measures)					
			Severity	Likelihood	Risk			Severity	Likelihood	Risk			
Infectious diseases – COVID 19	Death or serious illness	Before Training Session & Match Play	5	4	20	<p>All pre-season fixtures to be played behind closed doors, with only players and team officials allowed to attend, up to a maximum of 30 people per team bubble. The advice from the FA, is that because Changing rooms are an area of increased risk of transmission, where possible, should remain closed. That said, the changing rooms are provide to Madeley White Star by a third party and we will review and abide by their COVID 19 plan & risk assessment and use if considered safe to do so.</p> <p>A record of attendees at all matches and training session to kept, including contact details, to support NHS Test and Trace. This information will be stored for a minimum of 21 days in-line with the Government Recreational Team Sport Framework and collected/processed in accordance with the Data Protection Act 2018 and in line with GDPR principles.</p> <p>This differs for junior football where one supporter is allowed to each child playing.</p> <p>Regarding matches staggered kick off's are to be implemented to control amount on people on the site. Maximum pitches to be used concurrently is 3.</p> <p>Sanitising stations to be available at the entrance and exit of the pitches.</p> <p>A one-way system to be clearly marked. The entrance to the pitches will be the usual entrance with the exception for Senior Pitch 2. Exit routes are marked for all users.</p> <p>In competitive football activities the Covid-19 officer of each club will ensure a safety briefing is provided before the commencement of any fixture.</p>	COVID Office appointed to ensure Control Measures are implemented	5	2	10			
Infectious diseases – COVID 19	Death or serious illness	During Training Session & Match Play	5	4	20	<p>Risk assessment to be issue to all away teams prior to attendance.</p> <p>When the ball goes out of play it should not be retrieved by non-participants and should be retrieved using the feet rather than the hands where possible. Where there are breaks in the game, or training, if throw-ins or handling has occurred the ball should be disinfected. Pre-match handshake should not happen. Instead players will be asked to hand- sanitise before kick-off. Team talk huddles should not take place. Team talks can take place, as long as social distancing is observed and held outdoors where possible. Warm-ups/cool-downs should always observe social distancing. Coaching staff and substitutes, to spread out and avoid sharing a dug out or bench if social distancing cannot be observed. Social-distancing must also be observed during interactions when a substitution is being made. Set plays – corners and free kicks should also be taken promptly to limit prolonged close marking. Goal posts to be wiped down before matches, after matches and at half time. Goal celebrations to be avoided. Interactions with referees and match assistants should only happen with players observing social distancing. Avoid shouting or raising your voice if face to face with other players. Official must be restricted to discrete six-person gathering limits and spread out. Equipment should not be shared, and goalkeepers should ensure they disinfect their gloves regularly in breaks in training or matches and thoroughly afterwards. Where possible, coaches should only handle equipment in training. All participants must remain socially distanced during breaks in play, with spaced areas for equipment and refreshment storage for each individual including officials and substitutes. Coaching staff and substitutes, should, for example, spread out and avoid sharing a dug out or bench if social distancing cannot be observed. Players and officials should also observe social distancing during sin-bin instances. Water bottles or other refreshment containers should in no circumstances be shared. Participants are advised to bring their own drinks or refreshments, in a named container. If participants become symptomatic during the session, they should immediately remove themselves from the session and return home as soon as possible. NHS guidance on further management of symptoms should be followed. All touch services such as door handles, container handles, hand rails to be periodically disinfected.</p>	COVID Office appointed to ensure Control Measures are implemented	5	2	10			
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Infectious diseases – COVID 19	Death or serious illness	After Training Session & Match Play	5	4	20	<p>Hands to be washed or sanitised at the earliest opportunity and personal equipment should be wiped down with a disinfectant.</p> <p>Individuals to take their own kit home to wash it themselves, rather than have one person handling a large quantity of soiled materials. Where kit absolutely has to be shared or kept together (e.g. last-minute stand-in players, shortage of kit, or an essential club function), each person handling it must wash or sanitise their hands immediately after and appropriate cleaning arrangements for the kit must be made.</p> <p>After training sessions and/or matches, participants must maintain government mandated social distancing for social interaction. This includes in any available changing rooms, showers, and any other venue that participants may congregate in afterwards. As such we will not be inviting providing any after game refreshments.</p>	COVID Office appointed to ensure Control Measures are implemented	5	2	10
Infectious diseases – COVID 19	Death or serious illness	Administering First Aid	5	4	20	<p>First-aiders to be equipped with the appropriate PPE (including face coverings) to protect themselves and others if they need to compromise social-distancing guidelines to provide medical assistance.</p> <p>After contact with an injured participant, the person who has administered first aid should clean their hands thoroughly with soap and water or alcohol hand sanitiser at the earliest opportunity. This advice is applicable to all situations, regardless of whether there was close contact or the minimum 2 metre social distancing was maintained.</p> <p>The first aider should also avoid touching their mouth, eyes and nose.</p> <p>First-aiders or their equivalent, should keep a record of each participant they have come into contact with for NHS test and trace purposes.</p>	COVID Office appointed to ensure Control Measures are implemented	5	2	10
Infectious diseases – COVID 19	Death or serious illness	Beverage Service	5	4	20	To be remain closed during all training and pre-season games if applicable.	COVID Office appointed to ensure Control Measures are implemented	5	2	10

RISK	
1 – 5	Low (acceptable)
6 – 10	Medium (adequate)
11 – 17	High (tolerable)
18 – 25	Very High (unacceptable)
Low	No further action required
Medium	If risk cannot be lowered any further, consider risk against benefit. Monitor and look to improve at next review
High	Identify further control measures to reduce risk rating. Seek further advice e.g. line manager, H&S team, etc.
Very High	Do not undertake the activity. Implement immediate improvements



SEVERITY	
1	Insignificant (no injury)
2	Minor (minor injury needing first aid)
3	Moderate (up to 3 days absence)
4	Major (more than 3 days absence)
5	Catastrophic (death)

LIKELIHOOD	
1	Very unlikely
2	Unlikely
3	Fairly likely
4	Likely
5	Very likely

The aim is to reduce the risk by prevention or control measures so far as is reasonably practicable

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Establishment: Madeley White Star FC Limited		Assessment by: Charlotte Bailey Club Position: Club Secretary		Initial Risk (Pre Measures)			Residual Risk (Post Measures)			
Risk assessment number/ref: RA-002/Jul2020/CEB		Date: 31/07/2020		Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk
Individual risk factors	Volunteers, club members, wider contacts Spread of COVID 19	<p>Individual risk factors</p> <p>Committee to be made aware of any volunteers and club members who have underlying health conditions prior to them returning to sessions.</p> <ul style="list-style-type: none"> Ensure extremely vulnerable persons are shielding themselves, following their specific medical advice. Volunteers/club members who live in a household with someone who is extremely clinically vulnerable should be assured of their place within the club Clear message sent to parents that club members should not be sent to any activities, if unwell for both Covid-19 and/or any other illnesses/symptoms Vulnerable individuals to have a risk assessment undertaken on their role and ability to maintain 2 metre social distancing. Consider if these volunteers are able work from home, if not already doing so (supporting via zoom etc) <p>See COVID-19: guidance on shielding and protecting people defined on medical grounds as extremely vulnerable</p>	Any volunteer/club member deemed higher risk, cannot return until government advice permits	5	4	20		5	2	10
Suspected case whilst on site	Volunteers, club members wider contacts Spread of COVID 19	<p>Suspected case whilst on site</p> <p>If a person displays symptoms of coronavirus: high temperature (37.8 or more) or a new continuous cough, they should: - Go home immediately (if awaiting collection by their parent, isolate child in a room behind a closed door, or an area at least 2m away from others, open a window for ventilation) and self-isolate.</p> <p>See https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings#additional-questions</p> <ul style="list-style-type: none"> Volunteers supervising the child while they await collection should wear PPE (a fluid resistant surgical mask) if a distance of 2m cannot be maintained. If direct care (such as for a very young child or a child with complex needs) is required then Volunteers giving care, are to wear a fluid resistant surgical mask, disposable apron and gloves. Clear message to everyone, if they are unwell whilst on site, they will be sent home or parents/carers contacted to collect immediately. Areas occupied and equipment used by the affected person are to be thoroughly cleaned and disinfected. (see PHE cleaning advice https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings) They must then follow the guidance on self-isolation and not return to our organisation until their period of self-isolation has been completed. <ul style="list-style-type: none"> All Volunteers aware of protocol for club members. Symptomatic Volunteers should be excluded for 7 days from when symptoms started. Volunteers who have a symptomatic household member must stay at home and self-isolate for 14 days. The 14-day period starts from the day when the first person in the house became ill. If the Volunteer or club member develops symptoms during this period, they can return to MWS 7 days after their symptoms started. See https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance 	Plan in place	5	4	20		5	2	10
Handling Cash	Volunteers, Club members / wider contacts Spread of COVID 19	<p>Payment of Subs</p> <ul style="list-style-type: none"> The World Health Organisation hasn't explicitly said that handling money is specifically linked to Covid 19, the Agency do however advise to use contactless methods of payment / bank transfer to reduce the risk of transmission To avoid an unessential visit to the bank and physical interaction to pay monies into bank, all Managers are to collect all of their player subs by the agreed date, and transfer these into the Madeley White Star FC Limited bank account, details provided by John Bailey- Club Treasurer, when transferring funds they must use their team and age group as the reference. <p>Payment to Match Officials</p> <ul style="list-style-type: none"> To avoid handling of cash, correct fee to be placed into an envelope with the name of the Match Official 	Inform Managers, Club Members Inform Managers							

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What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk			
General Transmission of COVID-19 Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site	Volunteers, club members, wider contacts Spread of Covid-19	<p>Maintenance of Social Distancing</p> <p>Everyone to main 2m social distancing in line with HE guidance as far as is reasonable.</p> <ul style="list-style-type: none"> Identify likely numbers of team members returning and manager/ coaching resource. Consider car parking layout and spacing, reducing capacity as appropriate ensuring easy access for blue badge holders and people with disabilities <ul style="list-style-type: none"> Introduce one-way movement of people to maintain 2 metresocial distancing Provide separate entry and exit routes for access onto the pitches with clear signs Defined areas to indicate where people should stand if queuing to enter or leave the pitches/site by using spray markings or temporary barriers <ul style="list-style-type: none"> Toilets/Changing Facilities to be closed to avoid congestion in confined spaces <p>As per FA guidance on Permitted Grassroots Football Activity during Covid-19 (18/07/2020) – Football Coaching with small groups of up to six people</p> <ul style="list-style-type: none"> From 1st August, when ready, you can begin competitive training in an outside space, with the overall group size (inclusive of Coaches) being limited to 30. Coaches are reminded to follow The FA safeguarding policies when coaching/working with children - http://www.thefa.com/football-rules-governance/safeguarding/section-11-the-complete-downloads-directory. For clarity, the additional parent/carer or coach is not included as part of the group of six, but must remain in sight of the activity. <ul style="list-style-type: none"> From 1st August, if affiliated to County FA competitive matches can take place, for example pre-season friendlies etc <ul style="list-style-type: none"> From September, return of Grassroots Leagues 	Plan in place	5	4	20		5	2	10			
General Transmission of COVID-19 Maintenance of social distancing and avoiding congestion; Effective hygiene protocols whilst on site	Volunteers, club members, wider contacts Spread of Covid-19	<p>Football Coaches working with people with impairments</p> <ul style="list-style-type: none"> Must ensure they can adequately cater for any additional needs whilst still avoiding physical contact and maintaining social distancing. Individuals should follow government guidance relevant to their own impairment or health condition. <p>Playing of competitive games permitted from 01/08/20 (MWS Affiliation Season 2020/21 W-STA2851)</p> <ul style="list-style-type: none"> Avoid meeting in groups of six in busy or overcrowded areas, if it is so busy that it is not possible to maintain social distancing at all times. <p>As the FA continues to work closely with the Department for Digital, Culture, Media and Sport (DCMS) and Sport England in order to provide good practice guidance for those responsible for delivering different aspects of grassroots football, this guidance is subject to change.</p> <p>Hand Hygiene/Changing Rooms/Toilet Facilities</p> <ul style="list-style-type: none"> Alcohol hand sanitiser provided at entrance and exit of site, and should be used by all persons when entering/leaving <ul style="list-style-type: none"> Antibacterial wipes for cleaning equipment provided to all team managers Toilet / hand washing facilities will not be available, therefore the use of hand sanitiser, will be available from each team manager – hand washing/sanitising technique to be adopted as directed by NHS guidance Each team manager to regularly check alcohol hand sanitiser levels. Team Manager to wipe clean the alcohol hand sanitiser dispenser immediately, after every use by a players hand or other Volunteer. Tissues will be provided for all teams. Team manager to replenish as needed. Volunteers / Club members to use tissues when coughing or sneezing and then place the used tissue into a bag for disposal before using alcohol hand sanitiser. Provide suitable and sufficient rubbish bins with regular removal and disposal. Ensure adequate supplies alcohol hand sanitiser, tissues and antibacterial wipes and these should be securely stored. <ul style="list-style-type: none"> All persons are reminded to not touch their eyes, nose or mouth if their hands are not clean. All Volunteers, Club members and parents briefed on expectations and need to self-isolate in event of symptoms / household member self- isolating etc. as per Government guidance. 	Plan in place	5	4	20		5	2	10			

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What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk			
Access to and egress from site	Volunteers, Club members pupils / wider contacts Spread of COVID 19	<p>Access to and egress from site</p> <p>***Committee to be aware of team training venue and times***</p> <ul style="list-style-type: none"> When arriving and leaving EVERYONE is required to use the alcohol hand sanitiser provided Monitor site access points to facilitate social distancing – may need to change the number of access points, either increase to reduce congestion or decrease to enable monitoring. 	Plan in place	5	4	20		5	2	10			
Contact points Equipment etc.	Volunteers, Club members pupils / wider contacts Spread of COVID 19	<p>Contact Points</p> <ul style="list-style-type: none"> Identify high-contact touch points for more regular cleaning, eg clean gate, padlock etc <p>Equipment</p> <ul style="list-style-type: none"> Parents to ensure children have their own water bottle, hand gel and tissues at each session Regularly clean and disinfect training equipment, balls, cones etc 	Plan in place	5	4	20		5	2	10			
Proximity of Volunteers/ Club members/ wider contacts	Volunteers, Club members / wider contacts Spread of COVID-19	<p>Proximity of Club Members/Volunteers</p> <ul style="list-style-type: none"> Limit the number of persons to a maximum of six in each area to follow current social distancing guidance. <ul style="list-style-type: none"> Unnecessary equipment must be stored suitably and not left out Volunteers are to maintain a safe distance between each other (2 metres) Players are to maintain a safe distance between each other (2 metres) Areas will be marked out to help players visualize and maintain 2m distancing <ul style="list-style-type: none"> Re-plan any activities to avoid shared resources. <p>Toilets/Changing Rooms</p> <ul style="list-style-type: none"> Will be closed until further notice. <p>Activities</p> <ul style="list-style-type: none"> Avoid any group activities that require players to be in close physical contact with each other Increased supervision to aid enforcement of social distancing as far as is reasonable. <ul style="list-style-type: none"> Reduce use of equipment, ensure it is cleaned between groups of players using it, and that multiple groups do not use it simultaneously 	Plan in place	5	4	20		5	2	10			
Breaktime / snacks	Volunteers, Club members pupils / wider contacts Spread of COVID 19	<p>Breaktime / snacks</p> <ul style="list-style-type: none"> Parents to supply drinking bottles from home and bring any snacks in a disposable bag. <ul style="list-style-type: none"> All persons should be required to stay on site once they have entered it and not use local shops etc Reinforce handwashing / use of alcohol hand sanitiser prior to eating food. Hand sanitiser and /or hand washing facilities should be available at the entrance and should be used by all persons when entering and leaving the area. All persons should be kept as far apart as possible (2 metres) whilst having a drink / eating snacks, in groups of no more than 5 All rubbish and waste should be put straight in the bin by the user and not left for someone else to clear up. 	Inform volunteers/ club members / parents via letter/email	5	4	20		5	2	10			
Travel	Volunteers, Club members / wider contacts Spread of COVID 19	<ul style="list-style-type: none"> Transport permitted to immediate family members only, no car sharing or providing lifts as per government guidance 	Inform volunteers/ club members / parents via letter/email	5	4	20		5	2	10			
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Cleaning	Volunteers, Club members / wider contacts Spread of COVID 19	<p style="text-align: center;">Cleaning</p> <ul style="list-style-type: none"> A cleaning schedule will be implemented throughout the site, ensuring that frequent contact points are all thoroughly cleaned and disinfected regularly. <ul style="list-style-type: none"> Thorough cleaning of equipment at the end of each session Hard surfaces / Equipment to be cleaned using standard cleaning products and disposable cloths / paper towels throughout <p style="text-align: center;">Cleaning protocol is as follows:</p>		5	4	20		5	2	10
Contractors	Contractors, Staff, Club members / wider contacts, Spread of COVID 19	<ul style="list-style-type: none"> Only contractors carrying out essential maintenance deemed necessary to the safe running of MWS are to be allowed on site and will read and comply /with posters/signage regarding good hygiene <ul style="list-style-type: none"> Staff and contractors are to maintain a safe distance between themselves and others (2 metres) All contractors are to wash their hands or use alcohol based hand sanitiser upon entering the site <ul style="list-style-type: none"> Agree approach to be scheduled 		5	4	20		5	2	10
What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Severity	Likelihood	Risk	Further Action Required	Severity	Likelihood	Risk
Lack of awareness of PHE / Club controls		<ul style="list-style-type: none"> Posters will be displayed in suitable places around site. Clear briefing for all personnel on site, warning them of the risks posed by the virus as well as the control measures outlined in this assessment and from government guidance. 		5	4	20		5	2	10
Volunteer levels	Volunteers, club members Spread of COVID 19	<ul style="list-style-type: none"> Reviewed to ensure adequate number of Volunteers in attendance to maintain an appropriate ratio with children/young people and ensure key competencies, coaching, safeguarding, respect etc maintained Options such as supply Volunteers, SLT cover, partial closure may be required in event of Volunteers shortages. MWS will ensure the children within each team are split into groups of 6 and will avoid bubbles being changed. 		5	4	20		5	2	10
Premises safety	Volunteers, club members Wider safeguarding / safety risks	<ul style="list-style-type: none"> Obtain permission from Parish Council to recommence football activities at Manor Road <ul style="list-style-type: none"> Ensure all 'normal' tasks are completed 		5	4	20		5	2	10

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Low	No further action required
Medium	If risk cannot be lowered any further, consider risk against benefit. Monitor and look to improve at next review
High	Identify further control measures to reduce risk rating. Seek further advice e.g. line manager, H&S team, etc.
Very High	Do not undertake the activity. Implement immediate improvements

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